

JUL 1 2003



Financial Assistance Award

DENALI COMMISSION
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 Anchorage, Alaska 99501
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www.denali.gov

Project Number	0093-DC-2003-18
Project Title	Washeteria renovation and repair for Goodnews Bay, Huslia, Kotlik, and Koyukuk
Performance Period	1 June 2003 through September 30, 2004
Recipient Name & Address	
Alaska Native Tribal Health Consortium Contact: Roger Marcil 1901 South Bragaw, Suite 200 Anchorage, AK 99508 Phone: (907) 729-3747 rmarcil@anthc.org	

Authority 112 Stat 1854	CFDA Number 90.100
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Denali Commission Finance Officer Certification

CEH

Cost Share Distribution Table

Accounting Code	Denali Commission	Other Contributors	Total
95670000 - FY99	\$9,936		\$9,936
95670000 - FY00	\$199,800		\$199,800
95670000 - FY03	\$190,264		
Local cash		\$15,000	\$15,000
Total	\$400,000	\$15,000	\$415,000

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.

- ☒ Special Award Conditions and Attachments
☐ Line Item Budget
☒ OMB Circular A-133, Audits of States, Local Governments and Indian Tribal Governments
 (www.whitehouse.gov/OMB/circulars/a133/a133.html)

Administrative Requirements (check one)

- ☐ 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments
 (www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html)
☒ 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations (www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html)

Cost Principles (check one)

- ☐ OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments
 (www.whitehouse.gov/OMB/circulars/a087/a087-all.html)
☒ OMB Circular A-122, Cost Principles for Nonprofit Organizations (www.whitehouse.gov/OMB/circulars/a122/a122.html)
☐ OMB Circular A-21, Cost Principles for Educational Institutions (www.whitehouse.gov/OMB/circulars/a021/a021.html)
☐ 48 CFR 31.2, Contracts with Commercial Organizations

Signature of Authorized Official - Denali Commission 	Typed Name and Title Jeffrey B. Staser, Federal Co-Chair	Date 6/17/03
Signature of Authorized Official 	Typed Name and Title Paul Sherry, President/CEO	Date 6/19/03

THE DENALI COMMISSION AWARD CONDITIONS TO THE FINANCIAL ASSISTANCE AWARD

**Project Number: 0093-DC-2003-I8
Goodnews Bay Utility Board, City of Huslia, City of Kotlik, City of Koyukuk
Washeteria Repair and Renovation**

Award Administrator: Alaska Native Tribal Health Consortium

June 2003

1. *Scope of Work*

The total amount of funding provided by the Denali Commission, hereinafter referred to as the Commission, for this financial assistance award shall not exceed \$400,000.

The Alaska Native Tribal Health Consortium, hereinafter referred to as ANTHC, will administer the funds on behalf of the Goodnews Bay Water and Sewer Utility Board, City of Huslia, City of Kotlik, and the City of Koyukuk in accordance with standard ANTHC program terms and conditions.

All Commission funding is intended for use for the scope of work identified in the Award document only. In the event there is a balance of funding after the full scope of work is completed, then the Commission will determine how the excess funds will be allocated. The final decision on how excess funds are used is a Commission decision, and may include withdrawing excess funds for reallocation to other Commission projects.

Goodnews Bay Water and Sewer Utility Board Scope of Work

The Goodnews Bay Water and Sewer Utility Board and ANTHC, are responsible for the use of this funding on renovations and equipment of a washeteria facility consistent with the scope of work presented in the Board's submission to the Denali Commission's *Request for Proposals for Washeteria Repair or Renovation* on April 9, 2003 and further revised information provided to the Commission in June 2003. Washeteria renovations and equipment under this award include washers and dryers, and the materials and labor necessary to complete work on the bathroom and shower facilities. Any substantial variance from the approved renovations requires pre-approval from the Commission.

City of Huslia Scope of Work

The City of Huslia and ANTHC are responsible for the use of this funding on renovations and equipment of a washeteria facility consistent with the scope of work presented in the City's submission to the Denali Commission's *Request for Proposals for Washeteria Repair or Renovation* on April 10, 2003. Washeteria renovations and equipment under this award include improvements to the water treatment process, roof repairs, washers, bathroom facilities, and water treatment equipment and appurtenances. Any substantial variance from the approved renovations requires pre-approval from the Commission.

City of Kotlik Scope of Work

The City of Kotlik and ANTHC are responsible for the use of this funding on renovations and equipment of a washeteria facility consistent with the scope of work

presented in the City's submission to the Denali Commission's *Request for Proposals for Washeteria Repair or Renovation* on April 10, 2003 and further revised information provided to the Commission on May 28, 2003. Washeteria renovations and equipment under this award include washers and dryers, windows, paint and trim, mechanical upgrade to boilers and necessary materials and labor. The approved renovations specifically do not include a sauna, hot tub or whirlpool. Any substantial variance from the approved renovations requires pre-approval from the Commission.

City of Koyukuk Scope of Work

The City of Koyukuk and ANTHC are responsible for the use of this funding on renovations and equipment of a washeteria facility consistent with the scope of work presented in the City's submission to the Denali Commission's *Request for Proposals for Washeteria Repair or Renovation* on January 2, 2003 and further revised information provided to the Commission on April 3, 2003. Washeteria renovations and equipment under this award include pressure pumps, electrical, flooring, scaffolding, doors and windows, bathroom and shower facilities, and necessary materials and labor. Any substantial variance from the approved renovations requires pre-approval from the Commission.

2. Award Performance Period

The Award performance period is 1 June 2003 through 30 September 2004. This is the period during which Award recipients can incur obligations or costs against this Award.

3. Direct and Indirect Costs

Community	ANTHC Project					Total Project Cost
	Cost Estimate (including 8% Central Operations Service Fee)	Management Expense (up to 19.55%)	Total Denali Commission Funding	Other Funding (not including in- kind or land)		
Goodnews Bay	\$ 83,647	\$ 16,353	\$ 100,000		\$	100,000
Huslia	\$ 96,194	\$ 18,806	\$ 100,000	\$ 15,000	\$	115,000
Kotlik	\$ 83,647	\$ 16,353	\$ 100,000		\$	100,000
Koyukuk	\$ 83,647	\$ 16,353	\$ 100,000		\$	100,000
Totals	\$ 347,135	\$ 67,865	\$ 400,000	\$ 15,000	\$	415,000

4. Budget and Program Revisions

The Administrative Circular 15 CFR 14 applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that Alaska Native Tribal Health Consortium will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

5. Reporting

Four forms of project reporting are required under this Award, listed below. The first quarterly reporting period is 1 July 2003 through 30 September 2003. Unless otherwise indicated, reports are due within 30 days of the end of the reporting period.

The Commission reserves the right, at a future date, to direct ANTHC to provide the progress reports in electronic format for posting on the Commission web page.

- a. Quarterly project reporting shall include both a narrative and financial summary. The narrative summary shall include a summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems. The project financial status report shall show the following:
 - i. The total project budget
 - ii. The project schedule with milestone dates for design and construction
 - iii. The total amount of Denali Commission funds committed to the project
 - iv. The total project expenditures as of the end of the most recent quarter
 - v. The total expenditure of Denali Commission funds for the project as of the end of the most recent quarter
 - vi. The percentage of expenditures to the total budget; and
 - vii. A project performance analysis on project line items, as defined by ANTHC, showing budget costs compared to actual expenditures and obligation to date versus work performed to date (for each line item).
- b. A final Financial Status Report (Standard Form 269 – www.whitehouse.gov) shall be submitted to the Commission Project Officer within 90 days after the end of the Award Performance Period. If the Award Performance Period is longer than one year, or if the Agreement is revised to extend the Award Performance Period beyond one year, the recipient must submit a completed Standard Form 269 annually within 90 days after the end of each anniversary of the Award date.
- c. A Labor Type, Residence, and Wage Report shall be submitted to the Commission project officer at a minimum of two times annually. At a minimum, these two reports must be submitted on or near August 1st and December 1st each year to correspond with the Alaska construction season. A Labor Type, Residence, and Wage Report must included the following information by construction project for any person employed on the construction of that project: position, place of primary residence, period of employment, payroll earnings from inception of project to date. Personal or confidential information such as Social Security numbers, names of individuals, or other information that would identify an individual should not be included in this report.
- d. Photographic documentation shall be provided to the Commission at the beginning of the project and at project completion. Photo documentation shall include a minimum of five “before” pictures showing the situation before the start of construction, 10 “during” (provided at project completion) showing work

proceeding on the project, and 5 “after” to show the finished project. For minor repair and O&M projects, pictures should be provided before and after to the extent possible. Photos shall be provided as photo quality, 3x5 prints with a negative for each picture, and/or print quality electronic photos (digital images). A short description of the activity and names of those in the photos shall also be provided.

6. *Payments*

Payments under this Award will be made through the U.S. Department of Treasury’s Automated Standard Application for Payment (ASAP) system. The ASAP system is the Commission’s mechanism for requesting and delivering Federal funds to Award recipients. ANTHC must be registered with the ASAP program in order to make draw downs. Contact the Commission’s Project Manager or Finance Manager for further information about registering with the ASAP program. Payments will be made in accordance with 15 CFR 14. **No interest will be accrued on these funds.**

7. *Award Close Out*

- a. The Award closeout must be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. The project closeout process out includes the submission of both a final narrative report and financial status report. Recipient organizations must also request any remaining funds for expenditures under this Award during this 90-day period. Please refer to the Commission guidance for project closeout for additional details on the requirements. This is available by contacting the Commission office or the Project Manager.
- b. The closeout report will include reporting on the percentage of the project that was performed through force account and the percentage of the project that was performed through the use of construction contracting (+/- 2%). These percentages should be tracked during project construction in order to meet this requirement.
- c. Acknowledgement of support: For all construction projects, the Award recipient shall include an acknowledgement of the Government’s support of any project developed under this Award. The contractor shall display a sign that includes the following:
 - i) The Denali Commission logo displayed prominently in the upper right-hand quadrant;
 - ii) the phrase, displayed prominently: “This project was funded by the Denali Commission and (*list the name of the funding partners*)”;
 - iii) the logo of each partner in the lower right-hand quadrant.

The cost of this sign shall be paid out of the project funding received by the Award recipient from the Denali Commission. Final approval of signage material and placement of the sign must be obtained from the Commission Project Officer.

8. Public Policy Laws and Assurances

Award recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects) or SF 424d (construction projects). This Form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this Award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

9. Project Officers & Contact Information

Denali Commission	Communities	Project Partner(s)
Yuri Morgan 510 "L" Street, Suite 410 Anchorage, AK 99501 907.271.2372 direct 907.271.1415 ymorgan@denali.gov	Ms. Tia Martin Goodnews Bay W&S Board P.O. Box 149 Goodnews Bay, Alaska 99589 907.967.8199 voice/fax Ms. Elsie Vent City of Huslia P.O. Box 10 Huslia, Alaska 99746 907.829.2266 907.829.2224 fax Ms. Rose Cheemuk City of Kotlik P.O. Box 20268 Kotlik, Alaska 99620 907.899.4926 907.899.4925 fax Ms. Vera C. Lestenkof City of Koyukuk P.O. Box 49 Koyukuk, Alaska 99754 907.927.2215 voice/fax	Roger Marcil Alaska Native Tribal Health Consortium (ANTHC) 1901 South Bragaw, Suite 200 Anchorage, AK 99508 Phone: 907-729-3747 rmarcil@anthc.org

10. Other Award Related Conditions:

Goodnews Bay Water and Sewer Utility Board

Funding approval is contingent upon the City of Goodnews Bay and/or the Goodnews Bay Tribal Council providing evidence that these entities are willing and able to make up any

difference between washeteria revenues and expenditures on an annual basis over the life of the facility, including funds for equipment and facility renewal and replacement.

Acceptance of funding from the Denali Commission commits each award recipient to operation of the washeteria consistent with the principles of economic sustainability, as demonstrated in each recipients' approved business plan. The essence of the business plan is that income from and/or subsidy to the washeteria is sufficient to keep the washeteria in operation and to apply appropriate resources to the needs for insurance, maintenance and equipment replacement. Independent insurance coverage (not self-insurance) must be adequate to guarantee replacement of facilities and equipment in the event of damage or loss from fire or other hazards.